

CHANGE OF MAJOR ADVISOR FORM

Submit this form, when completed and signed, to the Graduate School (Box U-1006, Whetten Graduate Center). When the change has been recorded, photocopies are sent to the new major advisor, the former major advisor, and the student. The Graduate School retains the original.

Student Name: _____ **Effective Date:** _____

Student Identification Number (not SSN): _____

Field of Study: _____ **Degree Sought:** _____

Name Typed or Printed

Signature

Former Advisor: _____
(optional)

New Advisor: _____
(required)

The signature of the NEW major advisor must appear above. The signature of the former major advisor is requested for informational purposes only. It does not signify permission or consent on the part of the former major advisor. The new major advisor must hold an appointment to the Graduate Faculty specifically in the student's field (and area of concentration, if any) and also for the level of the degree program to which the student has been admitted. If the student is changing fields, ordinarily a new application for admission is required rather than this form.

Changes of associate advisor should not be reported on this form, but by memorandum or e-mail message from the major advisor to the Graduate School.

For Graduate School Use Only

Former Advisor No.: _____ **Unit No.:** _____ **New Advisor No.:** _____ **Unit No.:** _____
Date Recorded: _____ **By:** _____

CHANGE OF MAJOR ADVISOR - PART II

Student Name: _____

Area of Concentration: _____

This form must be signed by the new Major Advisor, the Area of Concentration Program Director and the Chairperson of the department in which the major advisor has his or her primary appointment.

The undersigned understand and agree to accept the responsibilities connected with having a Ph.D. student in their program, laboratory and department.

Major Advisor: _____ Date: _____
type or print name

signature

Area of Concentration Program Director: _____
type of print name

signature

Department Chair: _____ Date: _____
type or print name

signature

Signed forms should be returned to the Registrar's Office in Room LM035 or via mail to MC-1827
Rev. 4/22/2002